

FORM 1
IN CASE OF CHILDREN EDUCATION ALLOWANCE (CEA)

.....School/College
(Name and location of the Institution).

Certified that Shri/KumariSon/Daughter of
Shri/Smt. Passed out from class
He/She had paid tuition fees for the period from..... as per details given
below:-

- | | |
|---------------------------------------|---|
| 1. Admission Fees | 9. Two sets of uniform |
| 2. Tuition Fees | 10. One set of School Shoes |
| 3. Science Fees | 11. Special Fee Charged for |
| 4. Music Fees | I. Agriculture |
| 5. Laboratory Fees | II. Electronic |
| 6. Games/Sports Fees | III. Practical work |
| 7. Library Fees | IV. Aid or appliance by the child |
| 8. One set of text books & note books | V. Fee for extra-curricular activities & etc. |

Certified that Shri/Kumari is at present a
student of class Since and had paid tuition
fees for the period fromas per details below:-

Certified that this is a School/College run by Central Government /State Government/Union
Territory Administration/Municipal Corporation/Municipal Committee/Panchayat Semiti/Zilla
Parishad.

Certified that this is a School/College recognised by the education authorities of State/Union
Territory Administration.

Dated.....

Principal/Headmaster/Headmistress

(Stamps of the Institution)

No.12011/03/2008-Estt. (Allowance)

FORM 2

FORM OF REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE (CEA)

1. Certified that the child/children mentioned below in respect of whom reimbursement of tuition fee is claimed is /are wholly dependent upon me:-

Name of the child	Date of Birth	School in which studying	Class in which studying	Monthly fee actually payable		Amount of re- imbursement claimed
				From	To	
1	2	3	4	5		6

2. Certified that the tuition fees indicated against the child/each of the children had actually been paid by me (cash receipt/counterfoil of the bank credit vouchers to be attached with the initial claim).

3. **Certified that:-**

- (i) My wife/husband is/is not a Central Govt. Servant.
(ii) My wife/husband is/is not a Central Govt. Servant but she/he will not claim reimbursement of tuition fee in respect of our child/children.
(iii) My wife/husband is employee with she/he is/is not entitled to reimbursement of tuition fees in respect of our child/children.

4. Certified that during the period covered by this claim, the child/children attended that school(s) regularly and did not absent himself/herself/themselves from the school(s) without proper leave for a period exceeding one month.

5. Certified that the child/children mentioned has/have not been studying in the same class for more than two years.

6. Certified that I or my wife/husband have/has not claimed and will not claim the children's education allowance in respect of the children mentioned above.

7. Certified that my child/ children in respect of whom reimbursement of tuition fee is claimed is/are studying in the school(s) which is /are recognised schooled(s) (not applicable to schools run by Central Govt./State Government/Union Territory Administration/Municipal corporation/Municipal committee/ panchayat samiti zilla Parishad).

8. In the event of any change in the particulars above which affect my eligibility for reimbursement of tuition fees I undertake to intimate the same promptly and also to refund excess payment, if any, made.

(SIGNATURE OF THE GOVT.SERVANT)

Name in Block letters.....

Designation and office.....

Dated: